

 *Hampton Township*
Regular Board Meeting Minutes
June 20, 2023 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber

Others in attendance were: Jason Dohmen, Kari Dohmen, Andy Stein and Nick Vought

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Deputy Bobby Lambert (supervisor) was present. He stated they added signs on Goodwin due to all the traffic accidents. He stated there is nothing strange going on.

ROAD REPORT- Otte Excavating

- ? about who gets chloride checks back – Jason Otte confirmed this
- ? about chloride bill – Jason Otte confirmed this
- Ottes will mow the ditches soon along the road only 8 feet in

PLANNING COMMISSION SYNOPSIS

- **Joe O’Gorman**
 - 507.208.0447
 - 17.02300.75.013
 - Property is being split up ~ wondering if front portion bordering County Road 85 can qualify for a buildable
 - How many buildable sites

Joe O’Gorman and Mr. Otto were questioning if there is a buildable on PID17-02300-75-013. They presented paperwork that was on Hampton Township Building Permit form. Currently there are 2 houses on the 80 acres. They were advised if the original house was built before 1982, then it is a Lot of Record. Joe was advised to go to Dakota County and get Lot of Record paperwork. Joe will let clerk know prior to next Planning Commission meeting if he has that paperwork.

- **Jason Dohmen**
 - 651.983.7131
 - 17-02900-01-030
 - Requesting Building permit for accessory building @ 5026 260th Street East

Jason has 1.5 acres. The shed is 36x48 which equals 1728 square feet. This is under the 4.5% allowed so he is good to go there. It is 22 feet from the west side and 32 feet from the south side so setbacks are met. Driveway for shed will be coming off his original driveway. **Dave Peine made a motion to approve the 36x48 foot shed for Jason Dohmen at 5026 260th Street East. Casondra Schaffer seconded. Motion carried.**

Dan Peine made a motion to approve the accessory building permit on PID#17-02900-01-030 for Jason Dohmen. Ryan Sunquist seconded. Motion carried. Jason Dohmen will work with Building Official, Mark Ceminsky going forward.

- **Nicholas Vought**
 - 651.775.1960
 - 17-00500-25-055
 - Requesting Building permit – for pole shed @ 5030 222nd Street East

Nicholas has 8 acres that is contiguous with 4 acres that his home resides on. He would like to put the shed on the 8 acres that is separate from his home. He was advised that he needs 10 acres for an AG shed. He was advised Planning Commission makes recommendations and Board makes final approval. Nicholas does meet the setbacks. Question about whether he has to combine the 2 properties into one PID# in order to build the shed. He has plenty of acres to build the 40x63 foot shed. Nicholas was advised to come to the Board meeting on June 20, 2023 to find out how to proceed. Planning Commission did not take action since they were unclear if the properties needed to be combined first.

Per our Zoning Ordinance any shed or AG shed must be built on a buildable lot. Jim Sipe advised Nicholas that it is best to combine the 2 parcels since it would be over the 10 acres and he would be able to build on it. Nick stated his plans for the shed was for goats and to raise pheasants which is AG use. Nicholas was advised he needs 10+ acres for an AG shed and he needs to satisfy a number of things for AG use. Nicholas will go to Dakota County to get the parcels combined.

- **Dan Wojcik**
 - 612.747.6281
 - 17-01700-26-025
 - Request about buildable determination on said PID#

Planning Commission reviewed the PID# and stated there are already 4 houses in that ¼ ¼ section so they are clustered. They advised Dan to go to Dakota County to see if this parcel was a Lot of Record and come back to the Board if he got paperwork showing that. Casandra Schaffer recommended that Dan go to the County to see if the parcel was separated before 1982 (if it is a Lot of Record) and then come to the Board with that paperwork since if it is a Lot of Record it may be a buildable site. He was advised to come see the Board either way.

Parcel was deeded in 1977 per the documents Dan Wojcik obtained from Dakota County. **Jim Sipe made a motion that PID#17-01700-26-025 is buildable but only has access to County Road 47 in which case a driveway permit would need to be obtained from Dakota County. Dan Peine seconded. Motion carried. Molly Weber will call Dan Wojcik.**

- **Geoff Mead (Hertz Farm Development) – for Marian Frandrup Property**
 - 507.246.0905
 - 17-03400-75-010
 - 17-03400-03-010
 - Requesting building eligibility and other questions

Planning Commission stated there appears to possibly be 3 buildables but someone would need to be present at a meeting in order to determine this since there were too many unknowns. Clerk emailed this information to Geoff Mead 06.13.23.

- **Andy Stein**
 - 651.278.4185
 - 17-02200-75-011
 - Requesting Building permit – 36x30 garage addition and 20x20 covered porch @ 25734 Rochester Blvd.

Andy has 5 acres and would like to add onto his existing garage. Garage will be attached to the house so it does not need to meet the 4.5% rule. Setbacks are all good. Casandra Schaffer made a motion to recommend the Board allow Andy Stein to add a 36x30 foot garage addition connected to the home with an extended 20x20 foot covered concrete screen porch which meets all the setbacks. Dave Peine seconded. Motion carried.

Jim Sipe made a motion to approve permit for Andy Stein to add on to garage and a screen porch at PID#17-02200-75-011. Ryan Sunquist seconded. Motion carried.

OLD BUSINESS

- **Township Hall – Special Town Meeting held at 6:00pm 06.20.23 – discussion was had about a holding tank vs. a septic system at the new Town Hall. Darrel Gilmer stated we need an email from Emily Gable at Dakota County stating a holding tank is permissible when a drain field is a possibility. (or Dee McDaniels) Darrel Gilmer contract is on automatic renewal. Jim Sipe made a motion that Chair Jim Sipe and clerk Molly Weber sign Beaver Creek Companies contract to get it back in service. Ryan Sunquist seconded. Motion carried. Mark Ceminsky stated he is in agreement if Dakota County is in agreement (in writing) to have a holding tank. Mark Ceminsky stated he has everything into the MPCA for his Septic license. Board stated they will consider him for Septic Inspector. Darrel stated he will give Mark access to all his files. Mark was advised to come see the Board once he gets his MPCA license.**
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue – nothing to report**
- **VRWJPO email about Model Ordinance and Local Updates – nothing to report**
- **Turnback Agreement Status email from DOT (Bryant Ficek) – Bryant will send for processing, then get back to us when he hears back from them – Resolution 2023-05 JOINT ANNEXATION RESOLUTION between City of Hampton and Hampton Township – mailing with \$50 fee to Office of Administrative Hearings – they will keep us informed when this is official - FYI**

NEW BUSINESS

- **Germur Properties Lease Agreement – Dan Peine will talk to Rick Gerster to let him know we might need to disturb his crop if we build before fall. Rick paid \$200.00 rent last year but nothing this year.**
- **MET Council Preliminary 2022 Population and Household Estimates – 344 housing units, 330 households, and 826 people (of whom 0 lived in group quarters facilities) - FYI**
- **MN Association of Townships Membership Cards – these were distributed**
- **Permits ~ 2 permits**

REMINDERS:

- **John Exner email – Dakota County Recycling Event – Saturday June 24, 2023 from 9am-12pm @ Dakota County Maintenance Facility in Rosemount, 2800 160th Street West, Rosemount, MN - FYI**
- **Open House Meeting – Tuesday June 27, 2023 @ 7pm @ Celt's Pub (back meeting room) 200 3rd Street, Farmington, MN - FYI**

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6595 to 6613 and 4 EFT and a motion to approve the claims list. Jim Sipe seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:19pm. Ryan Sunquist seconded. Motion carried.

Date Signed: July 18 2023

Supervisor: 

Clerk: Margaret H. Miller

Hampton Township Treasurer's Report

June 2023 (July 18, 2023 Meeting)

6/1/2023	Beginning Checkbook Balance:		\$213,048.38
6/29/23	Chloride payments		\$12,302.50
6/29/23	Tom/Jenny Gergen	permit	\$86.00
6/29/23	Martin Lorenzen	permit	\$243.00
6/29/23	Garrison Endres	address sign	\$30.00
6/30/23	ICS Interest		\$221.66
			\$12,883.16

DISBURSEMENTS:

Check #	TOTAL RECEIPTS		
6595	Matthew Bester	Planning Com member	\$258.58
6596	Jeremy Irrthum	Planning Com member	\$258.58
6597	Angela Niebur	Treasurer salary	\$505.87
6598	Mary Niebur	Asst treas salary	\$138.52
6599	Dan Peine	Board member	\$674.15
6600	David Peine	Planning Com member	\$350.93
6601	Casondra Schaffer	Planning Com member	\$350.93
6602	James Sipe	Board member	\$550.30
6603	Ryan Sunquist	Board member	\$593.98
6604	Cody Tix	Planning Com member	\$258.58
6605	Molly Weber	Clerk salary	\$1,705.30
6606	Jeanne Werner	Asst clerk	\$42.92
6607	Office of Adm Hearing	filing fee	\$50.00
6608	Otte Excavating	Road maintenance	\$5,175.00
6609	Enviornteck Services	chloride	\$38,461.42
6610	O'Rourke Media Group		\$34.81
6611	Great Rivers Printing	2 zoning ordinance manuals	\$36.00
6612	Kennedy & Graven, Chartered		\$550.00
6613	Molly Weber	office supplies	\$73.80
6/20/23	MN Dept of Revenue	2nd quarter 2023	\$170.47
6/20/23	Mn PERA	2nd quarter 2023	\$1,269.20
6/20/23	IRS	2nd quarter 2023	\$2,078.00
6/13/23	Century Link	phone expense	\$109.79
	TOTAL DISBURSEMENTS:		\$53,697.13

5/31/23	Ending Checkbook Balance		\$172,234.41
---------	---------------------------------	--	---------------------

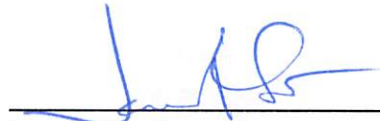
Ending checkbook balance	\$172,234.41
plus checks not in (2)	\$1,950.76
equal ICS Statement Balance 6/30/2023:	\$174,185.17

ICS Shadow Money Market Account (980085755)

6/1/23	Beginning Savings Balance	\$286,048.39
6/30/23	Interest Earned	541.23
6/30/23	Ending Savings Balance	\$286,589.62

Escrow Account (000080034306)

			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCIRoads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
6/30/23		Total	\$53,250.00


James Sipe, Supervisor

7/18/23
7.18.2023


Angela Niebur, Treasurer

7/18/2023
7.18.2023